



# YEARLY STATUS REPORT - 2022-2023

| <b>Part A</b>  |                                    |
|--|------------------------------------|
| <b>Data of the Institution</b>                       |                                    |
| <b>1.Name of the Institution</b>                     | <b>BINOD BIHARI MAHATO COLLEGE</b> |
| • Name of the Head of the institution                | <b>DR. K.C. Mahato</b>             |
| • Designation  | <b>PRINCIPAL</b>                   |
| • Does the institution function from its own campus? | <b>Yes</b>                         |
| • Phone no./Alternate phone no.                      | <b>03262431408</b>                 |
| • Mobile No:   | <b>9546520702</b>                  |
| • State/UT   | <b>JHARKHAND</b>                   |
| • Pin Code   | <b>828201</b>                      |
| <b>2.Institutional status</b>                        |                                    |
| • Affiliated / Constitution Colleges                 | <b>Affiliated</b>                  |
| • Type of Institution                                | <b>Co-education</b>                |
| • Location   | <b>Rural</b>                       |
| • Financial Status                                   | <b>Grants-in aid</b>               |

|   |   |                  |                             |               |             |
|---|---|------------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University  | BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY   |                  |                             |               |             |
| • Name of the IQAC Coordinator  | Prof. A.P. BHANDARY   |                  |                             |               |             |
| • Phone No.   | 03262431408   |                  |                             |               |             |
| • Alternate phone No.   | 9006969669  |                  |                             |               |             |
| • IQAC e-mail address   | amaresh.bhandary@gmail.com  |                  |                             |               |             |
| • Alternate e-mail address  | bbmcollegebaliapur1982@gmail.com  |                  |                             |               |             |
| 3.Website address (Web link of the AQAR (Previous Academic Year)  | <a href="https://bbmcollegebaliapur.com/wp-content/uploads/2024/10/37118.pdf">https://bbmcollegebaliapur.com/wp-content/uploads/2024/10/37118.pdf</a>   |                  |                             |               |             |
| 4.Whether Academic Calendar prepared during the year?   | Yes   |                  |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:                                       | <a href="https://bbmcollegebaliapur.com/wp-content/uploads/2024/05/ACADEMIC-CALENDAR-2022-2023.pdf">https://bbmcollegebaliapur.com/wp-content/uploads/2024/05/ACADEMIC-CALENDAR-2022-2023.pdf</a> |                  |                             |               |             |
| <b>5.Accreditation Details</b>  |   |                  |                             |               |             |
| Cycle   | Grade   | CGPA             | Year of Accreditation       | Validity from | Validity to |
| Cycle 1   | C   | 1.57             | 2017                        | 28/03/2017    | 27/03/2022  |
| 6.Date of Establishment of IQAC   |   |                  | 09/08/2014                  |               |             |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., |   |                  |                             |               |             |
| Institutional/Department /Faculty   | Scheme  | Funding Agency   | Year of award with duration | Amount        |             |
| STATE GOVERNMENT  | GRANT SALARY  | STATE GOVERNMENT | 2022-23                     | 0             |             |
| 8.Whether composition of IQAC as per latest NAAC guidelines   |   |                  | Yes                         |               |             |
| • Upload latest notification of formation of IQAC   |   |                  | <a href="#">View File</a>   |               |             |
| 9.No. of IQAC meetings held during the year   |   |                  | 1                           |               |             |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have                                    |   |                  | Yes                         |               |             |

|   |                       |
|---|-----------------------|
| been uploaded on the institutional website?   |                       |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded      |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year?   | Nil                   |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets)   |                       |
| Adoption of new teaching-learning method through blended mode, Academic Calendar for the Academic Year 2020-21 was made more holistic in approach and its successful implementation was monitored by the IQAC. During covid-19 pandemic, infrastructure for online teaching was strengthened. Rainwater harvesting reconstruction |                       |
| 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year   |                       |
| Plan of Action  | Achievements/Outcomes |
| Adoption of new teaching-learning method through blended mode   | Implemented           |
| Academic Calendar for the Academic Year 2020-21 was made more holistic in approach and its successful implementation was monitored by the IQAC.   | Implemented           |
| During covid-19 pandemic, infrastructure for online teaching was strengthened.  | Implemented           |
| Rainwater harvesting reconstruction   | Implemented           |
| 13. Whether the AQAR was placed before statutory body?  | No                    |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>  |                       |
| Name  | Date of meeting(s)    |
| Nil   | Nil                   |
| 14. Whether institutional data submitted to AISHE   |                       |
| Year  | Date of Submission    |
| 2024  | 05/04/2024            |

## 15. Multidisciplinary / interdisciplinary

The institution provides a multidisciplinary and interdisciplinary approach to education, enabling students to choose their subjects, courses, and programs from various disciplines in line with the National Education Policy (NEP) 2020. Furthermore, the admission process was streamlined in accordance with the NEP's guidelines for effective implementation. During the academic year, several Open Electives (OE) were offered under various programs, giving students the flexibility to explore different areas of study. Specifically, the science program includes four major courses, along with open electives that students can select based on their interests. This approach allows students the freedom to choose electives from other programs, enabling them to discover and develop their interests throughout their learning journey, and forge their own academic path. In fields such as life sciences, humanities, management, and more, students have the opportunity to select electives that align with their interests and aspirations, thereby enhancing their overall learning experience. This system equips students with a wide range of skills, both technical and practical, which are essential for their holistic development. Our institution stands out for its comprehensive understanding of curriculum design and its commitment to providing a holistic learning experience.

## 16. Academic bank of credits (ABC):

The institution actively monitors faculty performance and tracks the credits earned by students throughout their academic journey. In alignment with the NEP 2020 guidelines, the college provides students the flexibility to open educational accounts, allowing them to make multiple entries and exits during their higher education period. This system helps reduce dropout rates by offering students the opportunity to resume their courses at a later stage if they need to pause their studies. Our institution is dedicated to fostering an environment where students can excel and develop both professionally and personally. This holistic approach not only enhances technical skills but also nurtures emotional intelligence, preparing students to become well-rounded professionals.

## 17. Skill development:

The institution has a comprehensive framework that organizes various events and programs designed to cultivate teamwork, creativity, curiosity, dependability, confidence, and empathy among both faculty and students. These initiatives aim to create a solid foundation for academic and professional success. The college also hosts seminars, workshops, and guest lectures to develop students' leadership skills, communication abilities, creativity, and professionalism. Both students and faculty are encouraged to participate in research activities and attend educational seminars to enhance their skill sets. Extracurricular and co-curricular activities are organized with the aim of providing both direct and indirect learning experiences

for students. The institution seeks to promote skill development of students through vocational education.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

For the appropriate integration of Indian Knowledge System in curriculum, the institution takes the following measures: a) The faculty uses bilingual mode of teaching, and the Institution plans to incorporate Tribal Languages with NEP 2020 implementation. b) Bilingual mode of teaching and delivery is ensured at the time of recruitment of faculty. c) All the degree courses are taught bilingually in the institution since its inception. Fashion Designing course in college promotes traditional Indian embroidery, Indian craft work, dyed and painted textiles. iv) Institution celebrates traditional festivals and promotes Indian culture by organizing competitions like Rangoli art, tribal dance etc.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The college conducts a regular internal academic audit, regular theory and practical classes as well as workshops, hands on training programmes, skill development programs, internship, project work etc. The Institution captures course outcomes through internal assessment, remedial and tutorial classes, Hands on Training, Workshops and Seminars for students. The Institution plans to conduct more training based analytical programmes pertaining to Outcome based education in view of NEP 2020.

### 20. Distance education/online education:

Institution encourages online education and use of technological tools for teaching & learning activities. vocational course through ODL mode shall be encouraged by the Institution. Online teaching began during lockdown and created a repository for econtent for the students. Teaching learning program and cocurricular activities, events, programmes are organized in blended mode on a regular basis in the college.

## Extended Profile

### 1. Programme

1.1

Number of courses offered by the institution across all programs during the year

3

File Description

Documents

Data Template

[View File](#)

### 2. Student

|  |                           |          |
|--|---------------------------|----------|
| 2.1  |                           | 8044     |
| Number of students during the year   |                           |          |
| <b>File Description</b>  | <b>Documents</b>          |          |
| Data Template  | <a href="#">View File</a> |          |
| 2.2  |                           | 6852     |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year |                           |          |
| <b>File Description</b>  | <b>Documents</b>          |          |
| Data Template  | <a href="#">View File</a> |          |
| 2.3  |                           | 2723     |
| Number of outgoing/ final year students during the year                                      |                           |          |
| <b>File Description</b>  | <b>Documents</b>          |          |
| Data Template  | <a href="#">View File</a> |          |
| <b>3.Academic</b>  |                           |          |
| 3.1  |                           | 30       |
| Number of full time teachers during the year   |                           |          |
| <b>File Description</b>  | <b>Documents</b>          |          |
| Data Template  | <a href="#">View File</a> |          |
| 3.2  |                           | 33       |
| Number of Sanctioned posts during the year   |                           |          |
| <b>File Description</b>  | <b>Documents</b>          |          |
| Data Template  | <a href="#">View File</a> |          |
| <b>4.Institution</b>   |                           |          |
| 4.1  |                           | 12       |
| Total number of Classrooms and Seminar halls   |                           |          |
| 4.2  |                           | 51.96318 |
| Total expenditure excluding salary during the year (INR in lakhs)                            |                           |          |

|   |    |
|---|----|
| 4.3   | 18 |
| Total number of computers on campus for academic purposes |    |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

##### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute adopts the curriculum provided by the Binod Biahri Mahto Koylanchal University, Dhanbad. BBM College, Baliapur has its goal and concern towards students on resources potentiality. The College innovates within these establishment academic structures, committed to providing the best possible holistic development for its students. Each department prepares its own teaching plan allotting term wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, powerpoint presentations, quiz, debates, academic tests etc. The student's performance is assessed through continuous Internal Evaluation by conducting Internal Assessment test and assignments. The evaluated answer sheets of the internal examination are shown to students its help them to know their progress. The semester examination taken by the University itself and the Evaluation occurred by the faculty of different colleges. The college champions an empathetic approach, endeavoring to raise the consciousness of our students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's growth. This allow to participate in society as mindful individuals.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information     | Nil              |

##### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar prepared by the IQAC at the beginning of every academic session is shared among all departmental heads and faculty members in staff meetings. The academic calendar is put on the website of the college. The academic calendar is prepared according to the calendar of BBMKU, Dhanbad. The odd session and even sessions are clearly notified in the academic calendar. The admission Committee, Examination Committee, Evaluation Committee, Anti Ragging Committee are running smoothly. This is so formed so as to give equal importance to sports, and other cultural events besides

academics, for an all-round development of students with a sound mind and sound health.

| File Description                     | Documents        |
|--------------------------------------|------------------|
| Upload relevant supporting documents | No File Uploaded |
| Link for Additional information      | Nil              |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

D. Any 1 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <a href="#">View File</a> |

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

03

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|



|   |                  |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an Affiliated college, the Institute follows curriculum designed by the University. The University integrates cross cutting issues relevant to Gender, Environment and Sustainability human values and Professional Ethics into the curriculum by offering subjects like Environmental science. The institute has various committees to look after the social issues for the students such as Grievance Redressal Committee, Internal Complaint Committee, Student welfare and counseling, Mentorship. The institute has three tier System for counseling to tackle students' issues where psychologist is also available on call if required. The infrastructure of the institute is eco-friendly that take care of environment and its sustainability aspects through rain water harvesting, solar panels, LED bulbs.

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses   | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses                    | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any   | No File Uploaded          |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

43

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students Teachers Employers Alumni

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| URL for stakeholder feedback report  | <a href="#">View File</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded          |
| Any additional information(Upload)   | No File Uploaded          |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

|                                   |                           |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| URL for feedback report           | Nil                       |

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

3194

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2843

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college specifies the sitting planning of students in a different manner. We have a rotational sitting plan scheme for students in the class room. The college teachers confirms that the slow learners are sitted in the front row of the class and the rotation continue every week during the class so that all the students get benefitted from this. 2. The slow learners are given extra time to clarify their doubts in the departments. 3. Extra classes are arranged for the slow learners and try to make sure that all their doubts must be cleared from their concerned departments. 4. They are motivated to participate in seminars. 5. College organises department vise internal examination with the motto to look out the slow learners and shortout their problems regarding their subject. The college ensures to assess the knowledge levels of the students by adopting different strategies. In the CBCS curricula adopted in the year 2015, it is mandatory for the students to submit assignment works and appear at the internal examinations conducted

for each semester as part of the Continuous Internal Assessment which carries a weightage of 20 marks in each course. The knowledge level and skills are also assessed by conducting quizzes, classroom presentations and such other means to find out their learning needs. After assessing their learning needs, the students are categorized into three categories: slow learners, average learners and advanced learners. Slow and average learners are provided with remedial or extra classes as per need towards improving their cognitive skills.

|                                   |                  |
|-----------------------------------|------------------|
| File Description                  | Documents        |
| Link for additional Information   | Nil              |
| Upload any additional information | No File Uploaded |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

|                    |                    |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 8044               | 30                 |

|                            |                           |
|----------------------------|---------------------------|
| File Description           | Documents                 |
| Any additional information | <a href="#">View File</a> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer Assisted Learning, Experiential Learning, etc. The Teaching learning activities are made effective through illustration and special lectures. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs. Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The CBCS programme has proved beneficial in meeting the stipulation of curriculum standardization and fostering global competencies. Good communicative skills are a prerequisite nowadays for upward mobility in a career.

|                                   |                  |
|-----------------------------------|------------------|
| File Description                  | Documents        |
| Upload any additional information | No File Uploaded |

|                                 |     |
|---------------------------------|-----|
| Link for additional information | Nil |
|---------------------------------|-----|

**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

The use of ICT in education adds value to teaching and learning, by enhancing the effectiveness of learning. ICT can lead to an improved student learning and better teaching methods. It's a rising trend where the education has outgrown the physical constraints of classrooms and acquired mobility. Student's access information whenever and wherever they want. It enable faculty members and students to become better informed in their fields of specialization. Entire campus is having Wi-Fi facility to make available resources. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabledtools, including online resources for effective teaching and learning process. The faculty use ICT enabled classrooms with LCD projectors, Wi-Fi connectivity, software, PowerPoint presentationsdeveloped by teachers to expose the students to advanced knowledge and practical learning.

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | Nil              |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

30

| File Description  | Documents                 |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | No File Uploaded          |
| Circulars pertaining to assigning mentors to mentees                | No File Uploaded          |
| mentor/mentee ratio   | <a href="#">View File</a> |

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

30

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |

|  |                  |
|--|------------------|
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |
|--|------------------|

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

12

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <a href="#">View File</a> |

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

686

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | No File Uploaded          |

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

The curriculum for the students is prepared by the university and provided to the colleges under its control where the concerned colleges have neither interference nor any right to do something of its own choice apart from the prescribed syllabi, hence this college pursues all the necessary directives of the university concerned and organizes Internal Assessment Test for the students as per requirement keeping in mind its purviews and rights authorised by the regulating university. The college fetches out the best within the mentees / students prepares fixtures to do the needful for the assessments of the students i.e. internal test for which question papers of the relevant subject are handed over to the examination section of the college by the departments concerned, later on the examination section conducts test as per its convenience and there after the answer books are evaluated by the related departmental faculty member, the furnished marks foils are provided via online in the prescribed format to the university for preparing the final result sheets. Hence the internal assessment process followed by the

college is entirely transparent and there is no room for any cryptic or tampered submission as the college pursues the university norms.

|                                 |                  |
|---------------------------------|------------------|
| File Description                | Documents        |
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has developed a transparent and robust students grievance redressal mechanism by ensuring active involvement of the Controller of examinations, academic departmental HODs and faculty members. The valued CIE answer scripts are distributed and discussed by teachers. The students are encouraged to clarify doubts regarding evaluation. A student can exercise the option of reviewing her/his Internal examination report after seeking proper official permission. Re-tests are conducted for the students who have missed their Internal examination due to valid reasons. Answer scripts are retained in the examination department. In case of any dis-satisfaction regarding grades and marks in the final grade sheet, the application of the students is forwarded to the University Examination Department for scrutiny process. The progress reports of students are discussed with their parents in the Parents teachers meeting. Fairness of faculty is ensured through Teacher's evaluation by students too, in such PTMs. The installation of CCTV cameras in rooms/ halls ensure minimal malpractices.

|                                 |                  |
|---------------------------------|------------------|
| File Description                | Documents        |
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

### 2.6 - Student Performance and Learning Outcomes

#### 2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The curricula of the courses offered by the college strive to address the needs of the society, and the regional & national developmental needs. All the courses aim at the overall development of the students with specific importance to employability. The five courses under NSQF and Spoken Tutorial (MOOC) sponsored by IIT Bombay help improve the software skills, communicative English skills, and entrepreneurial skills of the students to meet the national & international demands. ICT has been made available to foster employment opportunities at all levels. Project work and field trips are compulsory components in the vocational course/s of Computer applications (and BBA introduced in 2022) and some traditional subjects to make the students more aware of local, regional & national issues. Even the topics prescribed in the



curriculum of subjects like English, Political Science, History, Psychology and Economics to create more awareness on the current issues among the students. The course content in traditional subjects is designed in such a way that UG students can opt for higher studies either in the same subject or in allied subjects. The environmental studies prescribed under the Ability Enhancement Course creates awareness about issues like pollution, global warming, sustainable development & conservation of natural resources among the Student Community. In addition to the academic curriculum, the active wings of NSS, NCC, Rotaract, Creativity dept. and Sports tend to impart holistic education to mould the students to become good citizens.

| File Description                                     | Documents        |
|--|------------------|
| Upload any additional information                    | No File Uploaded |
| Paste link for Additional information                | Nil              |
| Upload COs for all courses (exemplars from Glossary) | No File Uploaded |

**2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.**

All programmes under UG aim at imparting knowledge of the subject to the students so as to develop competency at the state, national and global level. The outcome is evaluated in three steps: 1. Interacting with student at the individual level. 2. Through mid semester examinations and assignments. 3. Through end semester examinations. These have helped in the identification of three different categories of learners: 1. Slow 2. Moderate 3. Advanced The observations and inferences are placed in the IQAC which suggests remedial measures for better outcomes. The teachers are committed to take up the slow learners with special care by engaging remedial classes and assignment work so by the time as the students reach their final semester/s they are able to develop competencies to compete at the national level which can be testified by their selection for higher programmes in nationally reputed institutions. Employability is the targeted outcome of vocational and self financed programme.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

1381



| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bbmcollegebaliapur.com/student-satisfaction-survey/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template)             | No File Uploaded |

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | No File Uploaded |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

**NIL**

| File Description   | Documents               |
|--|-------------------------|
| Report of the event  | <b>No File Uploaded</b> |
| Any additional information                                     | <b>No File Uploaded</b> |
| List of workshops/seminars during last 5 years (Data Template) | <b>No File Uploaded</b> |

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

**3**

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | <a href="#">View File</a> |
| List of research papers by title, author, department, name and year of publication (Data Template) | <b>No File Uploaded</b>   |

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

**0**

| File Description  | Documents               |
|---|-------------------------|
| Any additional information  | <b>No File Uploaded</b> |
| List books and chapters edited volumes/ books published (Data Template) | <b>No File Uploaded</b> |

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

**The Institute organizes and participates in various extension activities to promote the institute-neighborhood community to sensitize the students towards community needs during the year. The**

students of our college actively participate in social service activities leading to their overall development. The various departments of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Cleanliness, Green environment & tree plantation, Gender sensitization, Cloths & stationary donation camp, Campaign - Say no to crackers, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, Feed animal drive for stray cows, National Youth Day celebration, Road safety awareness campaign, NSS Day celebrations, Blood donation camps etc.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | <a href="#">View File</a> |
| Number of awards for extension activities in last 5 year(Data Template) | No File Uploaded          |
| e-copy of the award letters   | No File Uploaded          |

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

| File Description               | Documents        |
|--------------------------------|------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information     | No File Uploaded |

|  |                           |
|--|---------------------------|
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)   | <a href="#">View File</a> |
| <b>3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year</b>  |                           |
| <b>3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year</b> |                           |
| 853  |                           |
| File Description   | Documents                 |
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template)   | <a href="#">View File</a> |
| <b>3.4 - Collaboration</b>   |                           |
| <b>3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year</b>  |                           |
| 1  |                           |
| File Description   | Documents                 |
| e-copies of linkage related Document   | No File Uploaded          |
| Details of linkages with institutions/industries for internship (Data Template)  | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| <b>3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year</b>   |                           |
| <b>3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year</b>  |                           |
| 1  |                           |
| File Description   | Documents                 |
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |

Details of functional MoUs with institutions of national, international importance, other universities etc during the year

[View File](#)

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The College has (1) Twelve classrooms (Large and Small) & 1-seminar hall. The College has 12 classrooms and 1 seminar hall with ICT-enabled facilities. The College has got 1 Computer Laboratories comprising of 18 computer systems, campus of the College. The College has got the main Library with a Reading Room facilities.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To prepare and facilitate the students for practicing for cultural activities, the College has got an Auditorium having a seating capacity of 300 people. The auditorium is full of modern facilities within built sound system and a high-tech stage, which is quite adequate not just for speeches but for modern plays and dance performances. The facilities Department of Creativity uses the facilities for organising training and practice sessions for the students of the Department of Creativity. The auditorium also acts as a yoga centre for organizing regular yoga sessions for the students of the College. This auditorium is also used for organizing National Seminars. The College has got a practice pitch for cricket which is used by the students to enhance their cricketing skills. The College has got a volleyball ground in its campus. There is a badminton practice court inside the building of the College. The College has got table tennis, carrom board, and other indoor games such as chess in the Campus.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Paste link for additional information   | Nil                       |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.31453

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | No File Uploaded          |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College has got table tennis, carrom board, and other indoor games such as chess in the Campus. The College has a state of art Gymnasium for the students and members of teaching and nonteaching staff. The College library is automatized since 2020 as the Integrated Library Management System (ILMS) software. The ILMS is maintained by the Librarian of the College. The Library is fully automated with facilities such as: (1) OPAC (2) Circulation (3) Cataloguing (4) Patron (5) Advance Searches / Boolean Searches, and (6) Report Generation / Reporting. The College has subscribed to the facility of INFLIBNET, thereby making several books and journals available to the teachers and students.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional Information | Nil              |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

B. Any 3 of the above

|  |  |
|--|--|
| <b>books Databases Remote access toe-resources</b> |  |
|--|--|

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | No File Uploaded          |

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Audited statements of accounts   | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

430

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | No File Uploaded          |
| Details of library usage by teachers and students | <a href="#">View File</a> |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates its IT facilities including WiFi. The College is maintaining and upgrading its IT facilities. The College regularly upgrades its IT facilities frequently with the current technologies in existence. Campuses of the College are fully Wi-Fi enabled previously. The College had 40 Mbps of Wi-fi connection and wi-fi connection has been further upgraded by taking a new BSNL Fiber connection of 100 Mbps for both the campuses of the College. Labs are equipped with LCD projectors to show graphical contents to the students for easy and quick learning. All computer systems are updated with latest version of required software as prescribed in syllabus.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

#### 4.3.2 - Number of Computers

18

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Student - computer ratio          | No File Uploaded          |

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

| File Description   | Documents                 |
|--|---------------------------|
| Upload any additional Information  | <a href="#">View File</a> |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded          |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.64865

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Audited statements of accounts.   | No File Uploaded          |



|   |                  |
|---|------------------|
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | No File Uploaded |
|---|------------------|

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigns enough funds for maintenance and repairing. Institute outsources the maintenance and repairing of IT infrastructure such as Computers, Printers, LAN facilities, Modems, Routers, Internet facilities including WiFi and Broadband. Institute outsources the House Keeping & Security service which takes care of cleaning of floors, classrooms, labs, toilets, regular cleaning of water tanks, water coolers, proper garbage disposal, pest control & overall security of the campus. Institute outsources the maintenance of ACs, Water Coolers & purifiers, Lifts, CCTV, Biometric & Intercom facility. Generator facility for power back-up is available for the entire campus.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

875

| File Description   | Documents                 |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship   | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | No File Uploaded          |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

|  |   |
|--|---|
| 0  |   |
| File Description   | Documents   |
| Upload any additional information  | No File Uploaded  |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)   | No File Uploaded  |
| 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills | C. 2 of the above   |
| File Description   | Documents   |
| Link to institutional website  | <a href="https://bbmcollegebaliapur.com/">https://bbmcollegebaliapur.com/</a> |
| Any additional information   | <a href="#">View File</a>   |
| Details of capability building and skills enhancement initiatives (Data Template)  | No File Uploaded  |
| 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year  |   |
| 194  |   |
| 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year  |   |
| 194  |   |
| File Description   | Documents   |
| Any additional information   | No File Uploaded  |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)  | <a href="#">View File</a>   |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

26

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

690

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | No File Uploaded |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/

**State government examinations) during the year**

0

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information          | No File Uploaded |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | <a href="#">View File</a> |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | No File Uploaded          |

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Class representatives (CRs) are selected from each class of the institute based on their class performance and rapport with the other students of the class. The CRs represent the different concerns of their peers before the class coordinator, HOD, and even meet regularly to discuss various issues they might be facing. These regular interactions remove the scope for any communication gaps and help the institute develop action plans accordingly. There are around 10 student societies for Quizzing, Debate, Photography, Dramatics, Music, Dance, Technical Society, Entrepreneur, Theater, Literary events. Student coordinators and members of each society organize all events and hand over the reports to their faculty coordinators. Student coordinators of these societies select students from all the classes and make teams for different events and allot responsibilities for conducting the events. In every meeting of IQAC, student representatives participate and give their valuable inputs. Students are also members of various committees viz. Women Development Cell, Student Grievance Redressal, Anti-

Ragging Cell, NSS Cell, and also assist in discipline-related activities.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

13

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

**5.4 - Alumni Engagement**

**5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

The college has a Alumni Association . The purpose of Alumni Association is to connect with the passed-out students and derive gain from valuable input of the Alumnus. As on Oct 2023, the total number of members registered with the association is 520. Many of the Alumni are engaged in professions like Chartered accountants, Lawyers, professors and Teachers, and some of them are also renowned Businesspersons in Dhanbad. The Executive Committee and the Office Bearers of the Alumni Association conduct Annual General Meeting and Executive meeting thrice a year to discuss future events and to provide guidance and suggestion for the academic development of the institutions. The Alumni Association extend their support by interacting with students and through career counselling sessions. The Association since its inception has organized various cultural programs, plantation camp, blood donation camp and health checkup plan.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

|  |                         |
|--|-------------------------|
| <b>5.4.2 - Alumni contribution during the year (INR in Lakhs)</b>  | <b>E. &lt;1Lakhs</b>    |
| File Description   | Documents               |
| Upload any additional information  | <b>No File Uploaded</b> |
| <b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>   |                         |
| <b>6.1 - Institutional Vision and Leadership</b>   |                         |
| 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution  |                         |
| <p>The vision and mission statement of the institution are categorical in putting emphasis on the role of our institution trying to reach out to the weakest. With this perspective in view the college took the decision of shifting its campus to a place which is semi urban and surrounded by the economically and socially deprived people. It would not be exaggerating to say that shifting the college to this place has helped the area grow both economically and socially. The main vision of the college management at the time of shifting it to this area was to help the marginalized people get proper college education. It is apparent that the institution has tried and succeeded to some extent in its efforts in sensitizing the students in socio economic issues and human rights issues. The teachers of the college have acted as instruments in guiding the students as carriers of the notions of social change. Through various fora such as NCC, NSS, cultural activities, games and sports, youth festival, workshops and seminars, the teachers have played a major role in bringing about the desired change.</p> |                         |
| File Description   | Documents               |
| Paste link for additional information  | <b>Nil</b>              |
| Upload any additional information  | <b>No File Uploaded</b> |
| 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.  |                         |
| <p>This college is manifested in various institutional practices, specifically focusing on decentralisation and participative management. Faculty and staff are actively engaged in decision making processes through regular meetings, committees and feedback mechanisms. The college management has always supported the college by providing financial assistance for organising the events like workshops, sports and cultural activities. A number of efficient committees of college teaching and non-teaching staff members were formed and they were given responsibility along with enough latitude and authority to accomplish the task.</p>  |                         |
| File Description   | Documents               |

|                                       |                  |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has kept the aforementioned two aspects in mind when creating the majority of its prospective plans and strategies. The institution is prioritizing the addition of adequate infrastructure, including well-equipped laboratories (like language, commerce, and psychology labs), ICT classrooms, college canteens, separate common rooms for boys and girls, and student activity centers. A green solar energy system is another item the institution plans to have, and it would be a good replacement for its fuel-based generator service. As part of NEP-2020, the college plans to attach a research resource center to its library. The library will also be upgraded with additional journals, renewal of existing subscriptions to journals, and purchasing more books with a focus on research. Through remedial classes, the institution plans to improve the performance of slow learners and academically underperforming students. The college intends to begin competitive examination coaching classes in order to improve students' employability, particularly marginalized groups of girls.

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

A set of by-laws for the college, recommended by the College Governing Council, has been adopted by the college's highest governing body. It has also been approved by the University syndicate. The set of by-laws is a policy document of the college prepared in consensus with Act, statutes, Rules and Regulation of the university. There are eleven members on the governing council: 1. The Secretary 2. Member by the Governing council 3. The Principal of the college 4. Teachers 'Representative, 5. University Representative.

| File Description                              | Documents        |
|---|------------------|
| Paste link for additional information         | Nil              |
| Link to Organogram of the Institution webpage | Nil              |
| Upload any additional information             | No File Uploaded |



### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document   | <a href="#">View File</a> |
| Screen shots of user interfaces   | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

All the teaching and non-teaching staff of the college are admitted to a group-cum savings linked plan insurance. The college provides advance upto fifty percent of the total sum from the Provident Fund account of the teachers, should there be any such need as expenses to be incurred on treatment of a family member, marriage of their wards, and even house construction or purchase of land. 3. The college tries and stands guarantee in getting loans from financial institutions such as banks for various purposes/needs of the teachers and the non-teaching staff. 4. The college encourages and stands guarantee even for the education loan to the teachers and employees and their children.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |



|   |                  |
|---|------------------|
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)   | No File Uploaded |
| <b>6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year</b>  |                  |
| <b>6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year</b>  |                  |
| 0   |                  |
| File Description  | Documents        |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).   | No File Uploaded |
| Reports of Academic Staff College or similar centers  | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)  | No File Uploaded |
| <b>6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)</b>                             |                  |
| <b>6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year</b>  |                  |
| 2   |                  |
| File Description  | Documents        |
| IQAC report summary   | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)  | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template)   | No File Uploaded |
| <b>6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff</b>   |                  |
| The college follows a self-appraisal system of teachers through a specific format made available from the University. The self appraisal forms are submitted by the teachers at the end of every academic session individually. The forms are studied and verified by |                  |

the principal from the records available in the college office. Meetings on a one-on-one level are organised between the principal and the concerned teacher, before the principal submits his confidential report to the college management. The self appraisal record explains the absence of the teacher, the number of classes organised, assessment and evaluation done through various internal tests and projects and the percentage of curriculum delivered. The confidential records of the principal includes a self-appraisal report submitted by the concerned teacher and also the details of the one-on-one meeting between the concerned teacher and the principal. The performance appraisal system of the non-teaching staff is also done with the same procedure in place. This performance appraisal system helps the college in making recommendations for the promotion of teachers and non-teaching staff. It has proved to be a mechanism to ensure transparency in these matters.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college had adopted a mechanism of internal audit which has been functional. A firm of Chartered Accountants have been engaged as the internal auditors of the college. The finance and Accounts department of the college is headed by a Bursar along with an Accountant clerk for assistance. The auditors are engaged in order to streamline the accounting system of the college, so that total transparency can be maintained. Inally at the end of the financial year i.e 31st March every year, an annual report of audit is submitted by the firm of Chartered Accountants certifying that the college has adopted the right procedure for receipt and expenditure of funds. Also, if there is any discrepancy observed anywhere in the system, they point it out in their report for taking corrective measures. The auditors also prepare a balance sheet of the college with depreciation of assets notified as per rules. The state Government also sends its officials from the department of Finance to audit the accounts of the college every four to five years. The audit team tries to ascertain that the deficit grant given to the college has been properly utilized.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Annual statements of accounts   | No File Uploaded |
| Any additional information  | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

During the last several years of the college, institutional strategies have evolved gradually for mobilisation of funds. The college is at liberty to take charges for various activities and resources such as library, NSS, sports and games, cultural activities etc. from the students as annual fees at the time of admission every year. The college receives money primarily from the following sources: From the students at the time of admission. 2. By way of development assistance received from the RUSA As for charging fees from the students, which remains to be the main source of resource mobilisation, needed for payment of wages to the people not appointed against the financially sanctioned post and also to meet expenses incurred on various activities of students like purchase of books etc. in the library and for the upkeep and maintenance of the college infrastructure. An annual budget is prepared and approved by the college management in the month of March with budgetary allocations on all the above heads of expenditure. And, at the conclusion of the financial year the college auditors review the whole system and present a report regarding the optimal utilisation of resources.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.5 - Internal Quality Assurance System

##### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC plays a pivotal role in ensuring that the institution maintain high standards of academic and administrative excellence. The**

Internal Quality Assurance System of the college was started in 2014 by a resolution of the college governing council. Since then, the IQAC has functioned as the nerve centre for most of the quality initiatives and academic activities of the college. In its very first meeting, it was resolved to take quality initiatives for making our students more employable. With this objective in view, four certificate and one diploma courses were designed by the college and these courses were approved and sponsored by UGC.

|                                       |                  |
|---------------------------------------|------------------|
| File Description                      | Documents        |
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

A resolution was taken in the meeting of IQAC to regularly conduct a Parents-Teachers Meeting. In these meetings, the parents as well as the students are invited to the college. These meetings are organised department-wise. Along with interactive sessions, feedback forms are given to both parents and students during the meetings and they are encouraged to record their honest opinion. All the teachers of the department and even the principal make it a point to be available during these meetings which are organised generally on Sunday or public holidays keeping in view the convenience of the parents. All the teachers of the department and even the principal make it a point to be available during these meetings which are organised generally on Sunday or public holidays keeping in view the convenience of the parents.

|                                       |                  |
|---------------------------------------|------------------|
| File Description                      | Documents        |
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

|   |           |
|---|-----------|
| File Description                                | Documents |
| Paste web link of Annual reports of Institution | Nil       |

|  |                           |
|--|---------------------------|
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | <a href="#">View File</a> |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded          |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college's stand regarding Gender equality has been long established and ever so enduring. The college has always tried to ensure that the rights to opportunities are unaffected by genders. In doing so the college has identified the opportunities that abundantly exist for girls in sports. This year the college saw highly encouraging numbers of participations by girls in 6 tournaments- basketball, kabaddi, chess, badminton and several athletics events. Number of female participations in NSS and many cultural events in the youth festivals has been noteworthy. The considerable number of female students placed during the year conveys the special care taken by college to ensure financial independence of its female students by directing its efforts in organizing job placements.

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geo tagged Photographs         | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid**

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

With the passage of time, a system of waste management has evolved in the college. Waste paper baskets and dustbins have been placed strategically in both the campuses so that the papers and leaves along with other waste materials are not found littered. There are many toilets and washrooms in the campus and the liquid waste from those toilets and washrooms go to the soak pits and septic tanks specially created on the campus. No liquid waste is allowed to be littered on any space within the college. The college has onecomputer laboratories and many systems for use in the library and college office. As a result, the issue of e-waste surely crops up. So far it has been the practice of the college to return the sick e-machines.

| File Description  | Documents        |
|---|------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities  | Nil              |
| Any other relevant information  | No File Uploaded |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                    | No File Uploaded          |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

|  |                           |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | <a href="#">View File</a> |
| Any other relevant documents                 | No File Uploaded          |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | <a href="#">View File</a> |
| Policy documents and information brochures on the support to be provided | <a href="#">View File</a> |
| Details of the Software procured for providing the assistance            | No File Uploaded          |



|                                |                           |
|--------------------------------|---------------------------|
| Any other relevant information | <a href="#">View File</a> |
|--------------------------------|---------------------------|

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has been quite alive to the issues of tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomical and other diversities. Some of the initiatives taken to attain the desired level in these efforts have been institutionalized in the college. The college has had a very active unit of the NCC. The college organises seminars and workshops on such diversities frequently. The college has got of NSS headed by two senior teachers. Two hundred volunteers are admitted to NSS every year as ambassadors of the college. The college has adopted a village where camps are organised every year and the issues related with sensitisation of people towards cultural, regional, linguistic, communal and other diversities are sincerely organised.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has taken various initiatives for sensitisation of students and employees to their constitutional obligation: values, rights, duties and responsibilities. As is mentioned in the vision statement of the college, the college strives in a focused manner to create responsible citizens. The classroom seminars are held at regular intervals so as to inculcate values among students. Apart from that celebration of important days such as Independence Day, Gandhi Jayanti, Youth Day, National Unity Day, International women's day, International Yoga Day are organised every year. Students are also encouraged to write essays, make speeches, recite poems on the relevant subjects on these days. All the teachers including the principal are present in all such functions and many of them present their views in a very inspiring way. Organising such functions go a long way in sensitising the students to their constitutional responsibilities.

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | No File Uploaded |
| Any other relevant information   | No File Uploaded |



**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

B. Any 3 of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The celebrating/organising important commemorative days can help impart truly holistic education among the students. The following National and International commemorative days are celebrated every year which can be amply borne out by the reports on the Website, pictures of the events and newspapers report appended below each event: 1. National Youth Day: Celebrated on every year (Swami Vivekanand 's birthday) on 12th of January. 2. National Girl Child Day: Celebrated on 24th January. Inspiring speeches were made by the teachers and principal and nukkad plays on "Beti bachao Beti padhao" were staged. 3. National voters' day: Making the students aware of their democratic rights and duties, organised by the NSS. 4. Republic Day: The Republic Day is celebrated with fanfare. 5. International yoga day: International yoga day has been celebrated in the college every year. 6. Independence Day: The college celebrates Independence Day every year. 7. Gandhi Jayanti: Gandhi Jayanti is celebrated every year by the students, teachers and staff of the college. 8. Unity Day: National Unity Day has been celebrated to highlight the contribution of Sardar Vallabhbhai Patel. 9. Constitution Day: Constitution Day of India has been celebrated every year in which the Preamble of the constitution is read aloud. 10. International Women's Day: It is celebrated on 8th March.

| File Description | Documents |
|------------------|-----------|
|------------------|-----------|

|   |                  |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

a. Cultural harmony b. Service for social welfare

| File Description                             | Documents        |
|--|------------------|
| Best practices in the Institutional web site | No File Uploaded |
| Any other relevant information               | No File Uploaded |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College has earned the reputation of being a torchbearer in engaging with issues related with the betterment of society. The Institute stands out for its student centric approaches. Some noteworthy features are enumerated below: Students at excel in academics, are provided exposure to multiple activities and opportunities for all round development. The placement cell tirelessly works to secure best placements for students that has resulted in the students getting placed in top companies and organisations. In order to enhance their skill set, corporate visits and internships opportunities are provided and institute industry collaborations are strengthened. All this has been made possible by the innovative and creative teaching methods used by highly qualified, efficient and committed faculty members who are at par with the best in the industry. In the year 2020, the Institute rose to challenges of Covid 19 pandemic by being digitally resilient and responding to it with blended and hybrid modes ensuring thereby unhindered pace of education and also providing emotional support through mentoring and counselling.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

7.3.2 - Plan of action for the next academic year

The institution has plan to create functional subject wise forums in each of its departments, wherein every department is asked to

conduct outreach programs like. Seminars, workshops, conferences at all levels and use the resources of both students and its faculty to benefit society at large. The college plan to have Research Resourcecenter, an initiative of NEP-2020, attached to library of the college. The library wishes to increase the number of journals, subscription of previously subscribed journals and research oriented books. The institution has plan to improve the outcome of slowlearners and academically weak students through remedial classes. The college plans to start coaching classes for competitive examinations so as to increase the employability of students specially girls and marginalized.